



10660 Cayuga Dr.  
 Dallas, TX 75228-2804  
 214.327.2526  
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 alan@blakephoto.com

## Event Booking Contract

Date: \_\_\_\_\_ Photography Time: \_\_\_\_\_

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Date: \_\_\_\_\_ Photography Time: \_\_\_\_\_

Event Type: \_\_\_\_\_

Location Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Location at event center: \_\_\_\_\_

Special Instructions: \_\_\_\_\_

Contact: \_\_\_\_\_

Company: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

W Phone: \_\_\_\_\_

C Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Service Details: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Itemization

Labor/Hour \_\_\_\_\_ hours @ \$ \_\_\_\_\_

Labor/Hour \_\_\_\_\_ hours @ \$ \_\_\_\_\_ each

Miscellaneous Travel/Parking/Etc. \$ \_\_\_\_\_

Downtime \_\_\_\_\_ hours \$ \_\_\_\_\_

**Total:** \$ \_\_\_\_\_

**Sales Tax:** \$ \_\_\_\_\_

**Total Due:** \$ \_\_\_\_\_

**Deposit:** \$ \_\_\_\_\_

**Total Due at Event:** \$ \_\_\_\_\_

Event Attire: \_\_\_\_\_  
 (Normally we wear slacks/polo, please indicate if something else is preferred)

I have read and agree to all the terms of this contract

\_\_\_\_\_  
 Event Representative/Date

\_\_\_\_\_  
 Print Name Here

\_\_\_\_\_  
 Blake Photography/Date

TERMS AND CONDITIONS

All events require a 25% deposit or other predetermined dollar amount to hold the date. If this contract is cancelled by the client 90 days prior to the event the deposit is fully refundable. Cancellation of this contract by the client less than 90 days prior to event will forfeit deposit. Cancellation by the client within 30 days of the event will result in full payment due. All remaining fees will be due on/by the event day. No date will be confirmed without a deposit and signed contract. No photos will be delivered until all fees have been paid in full. Additional time will be billed in 30 minute increments. Downtime will be billed at \$50/hour. Travel fees apply if further than 50 miles round trip from 75228.

If Blake Photography, or any of its photographers, cannot perform the agreement due to accident, fire, act of God, illness, mechanical failure, or other cause beyond the control of Blake Photography, then Blake Photography shall return all fees paid and shall not be held liable for any amount in excess of that. Rest assured we don't plan on any of this happening, but the lawyers say we should put it in the contract anyway.

Blake Photography shall own the copyright in all images created and shall have the exclusive rights to make reproductions unless the contract states otherwise. Reproductions can be made for photographer's portfolio, samples, advertising, or other uses to promote Blake Photography. The client is allowed to make reproductions for personal use. Blake Photography may also place its own branding on images at its own discretion. Commercial reproductions are controlled by the terms of this contract. Unauthorized reproduction is a violation of U. S. copyright laws, and will be considered unlawful unless written permission has been given from Blake Photography. The use of all images will be restricted by the terms of this contract. All rights reserved.

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Client Signature

Date