

Please review the information below, make any necessary corrections or additions, and return the completed form.
Pricing, deposit, balance, and payment terms are handled separately through your Square invoice and agreement.

1. TOURNAMENT INFORMATION

Event Name

Event Date

Golf Course

Course Address

Tee-Off Time

Approx. Number of Players

Group Size

Tournament Format

Examples: shotgun start, tee times on #1, split start on #1 and #10, other.

2. PHOTOGRAPHY SCHEDULE

Coverage	Start Time	End Time	Location / Notes
Team / Group Photos			
Roaming Tournament Coverage			
Awards / Reception			
Other			

3. BOOKING CONTACT

Contact

Company / Organization

Title

Cell Phone

Email

4. ON-SITE CONTACT

On-Site Contact

Role / Title

Cell Phone

Same as Booking Contact? (Yes / No)

5. PHOTO STATION / DELIVERY DETAILS

Team Photo / Photo Station Location

Photo / Print / AI Delivery Details

Sponsor / Branding / Layout Details

6. SPECIAL INSTRUCTIONS

Special Instructions

7. ADDITIONAL NOTES

Additional Notes