

Please review the information below, make any necessary corrections or additions, and return the completed form.
Pricing, deposit, balance, and payment terms are handled separately through your Square invoice and agreement.

1. EVENT INFORMATION

Event Name

Event Type

Event Date

Approx. Guest Count

Indoor / Outdoor / Not Sure

Photo Booth Start Time

Photo Booth End Time

2. VENUE / SETUP LOCATION

Venue / Location Name

Address

Specific Booth Location at Venue

Load-In / Parking / Access Instructions

Booth typically needs about 10 x 10 ft of clear space, plus nearby access to a standard electrical outlet.

3. BOOKING CONTACT

Contact

Company / Organization

Title

Cell Phone

Email

4. ON-SITE CONTACT

On-Site Contact

Role / Title

Cell Phone

Same as Booking Contact? (Yes / No)

5. PHOTO BOOTH SERVICE DETAILS

Photo Booth Package / Type

GIF / Boomerang

Included at no charge - keep enabled?

OPTIONAL ADD-ONS

Add-On

Price

Interested? Yes / No

Video Messages

\$50

Green Screen

\$50

Themed Prop Package

approx. \$75

Scrapbook Station

approx. \$250

Large Prints

\$35/hour

6. PHOTO LAYOUT / BRANDING

Text / Names / Hashtag / Message for Photo Layout

Colors / Theme / Branding Notes

Logo / Artwork Instructions

7. SPECIAL INSTRUCTIONS

Special Instructions

Additional Notes